

## 2016 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	E FUND	DEPT	DIVISION	BUSINESS UNIT DESC	AMOUNT	GRP #	BRIEF NOTE #	FTE	DESCRIPTION
1	A1	B		NON	GENERAL REVENUES	INVESTMENT INCOME	(100,000)		BR001		Implement new investment policy
2	A1	S		NON	GENERAL REVENUES	INVESTMENT INCOME	(25,000)				One time revenues re implementation of new investment policy
4	A1	B		NON	GENERAL REVENUES	TAXATION	(1,000,000)	NON010	BR004		Estimated assessment growth due to new construction (net of grant exemption of St. Clair College residence)
5	A1	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	(1,120)	CD035			Cemetery fee increase to Transfer/Revised Interment Rights Fee from \$46.14 to \$158
6	A1	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	(12,895)	CD040			Cemetery fee increase - combine Death Registration and Out of Town Registration into Single Fee of \$50
7	A1	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	(44,340)	CD050			New fees - minor baseball fee and minor soccer fee \$10/game
8	A1	B		CD	FIRE & EMERGENCY SERVICES	FIRE SERVICES	(48,400)	CD076			New fees related to Fire permits, Safety Plans - details to be presented to Council prior to budget deliberations
9	A1	S		CD	FIRE & EMERGENCY SERVICES	FIRE SERVICES	(5,000)				One-time revenues related to new fees for Fire Services, related item #8
10	A1	B		FBIS	FINANCIAL SERVICES	ACCOUNTING SERVICES	(140,000)		BR010		New fee for mortgage companies to administer billings, \$10 per account, 2 times per year for interim and final bill; related one-time costs item #11
12	A1	B		HFS	SENIORS SERVICES	REVENUE	(327,040)	HFS015	BR012		Annualized impact of 2015 Ministry per diem funding envelopes , increased resident accommodation fees
13	A1	B		HFS	SENIORS SERVICES	REVENUE	(89,760)	HFS005	BR013		Projected 1% Acuity increase Nursing/Personal Care and Program Support per diem (effective Apr 1, 2016)
14	A1	S		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	ASSET MANAGEMENT	(42,400)				Reviewed annually, building rental by HRDC at Wallaceburg Municipal office
15	A1	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	ASSET MANAGEMENT	(16,000)				Annual rental revenue received for Bell Mobility Towers at Wallaceburg Municipal office
16	A1	S		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	DRAINAGE	(114,700)		BR016		Increased revenue for administration fees from projects completed in 2015, to be assessed in 2016
17	A1	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	DRAINAGE	(9,000)				Increase in grant received from Ontario Ministry Agriculture (OMAFRA)
18	A1	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	WASTE MANAGEMENT	(138,000)		BR018		Increase in Waste Disposal fee credit

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19	A1	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	WASTE MANAGEMENT	0	IES020	BR019		Increase in host fees from Ridge Landfill, \$200,000 (recommend transfer to Community Investment Fund reserve#56)
20	A1	S		LEG	LEGAL SERVICES	PROVINCIAL OFFENCES COURT	(104,000)	LEG035	BR020		Provincial Offences arrears (net of victim surcharge); reviewed annually
21	A1	B		LEG	MUNICIPAL GOVERNANCE	LICENSING	(14,442)	LEG030			Service Review RTC December 2015 - year one of two adjustment to General Licenses to 80% cost recovery, to be phased in over 2 years
22	A1	B		LEG	MUNICIPAL GOVERNANCE	MUNICIPAL GOVERNANCE ADMIN	(2,000)				Increased volume of Freedom of Information requests
23	A2a	B		NON	GRANTS & REQUISITIONS	GRANTS - TAX RELIEF	65,000		BR023		Charity Rebate Program mandated at 40% rebate on Commercial & Industrial property per Municipal Act Section 361
24	A2A	B		NON	PROVINCIAL DOWNLOADING	PROVINCIAL DOWNLOADING	369,500		BR024		Year four reduction in funding - Ontario Municipal Partnership Fund (OMPF), as per Nov 2015 announcement
27	A2A	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	8,862	CD045			Cemetery decreased revenues for Assisted Burials due to new legislation
30	A2A	B		CD	FIRE & EMERGENCY SERVICES	FIRE SERVICES	0	CD127	BR030		New contracted rate with Fire/Police for dispatch and 911
34	A2A	B		CD	LIBRARY SERVICES	ADMINISTRATION	1,450				Cancellation of Contract with Moravian of the Thames Band
35	A2A	B		CD	LIBRARY SERVICES	SUPPORT SERVICES	(15,488)	CD130	BR035	(1.15)	Loss of Provincial funding for Internet Training Program
39	A2A	B		FBIS	INFORMATION TECHNOLOGY SERVICES	INFORMATION SERVICES	1	FBIS010	BR039	(1.00)	Decrease in Entegrus Service Level Agreement, related to Geographic Information System
40	A2A	B		HFS	CHILDREN SERVICES	FUNDING SOURCES	0	HFS205	BR040		Base Ministry program reduction of \$477,977 effective March 31, 2016. Existing commitments to providers until March 31, 2017. Program to be phased out over two years, year one request \$477,977 item #42
42	A2A	S		HFS	CHILDREN SERVICES	NON-PROFIT	0	HFS217	BR042		Year 1 of 2 phasing out Ministry program reduction (related item #40). One-time request of \$477,977 for existing service provider commitments to be funded from Mandated Children Services Mitigation Reserve #6
43	A2A	B		HFS	CHILDREN SERVICES	ADMINISTRATION	0	HFS210	BR043	1.00	100% Ministry funding Data Analysis Coordinator, Gross costs \$89,128
44	A2A	B		HFS	EMPLOYMENT & SOCIAL SERVICES	OW INCOME MAINT - BENEFITS	(564,393)	HFS245	BR044		Balance of Provincial upload re employment and social benefits (related items #44, 45, 46)

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45	A2A	B		HFS	EMPLOYMENT & SOCIAL SERVICES	SERVICE CONTRACT - ONTARIO WORKS	0	HFS225	BR045	5.00	Provincial upload of benefits \$879,000 used to phase in Caseload management of 800 cases over 2 years (\$178,000 base adjustment of existing contract staff); CK share of 2016 benefit increases \$40,000; (related items #44, 45, 46)
46	A2A	B		HFS	EMPLOYMENT & SOCIAL SERVICES	SERVICE CONTRACT - ONTARIO WORKS	0	HFS230	BR046	2.00	Base budget adjustment, Chatham-Kent Workforce (service part of Employment Services), RTC Sept 9/13, 2 FTE program manager, clerical support and office space rent. 50% Ministry funding, CK share \$98,000 from Provincial upload social benefits (gross \$194,993); (related items #44, 45, 46)
47	A2A	B		HFS	EMPLOYMENT & SOCIAL SERVICES	SERVICE CONTRACT - ONTARIO WORKS	0	HFS235	BR047	3.00	Reallocation of existing base budget from purchase of service, 50/50 Provincial funding from Community Homelessness Program and Ministry Social Services, 2 FTE community relations workers, 1 FTE Housing Services Assistant, RTC Sept 2015, gross costs \$223,282
48	A2A	B		HFS	EMPLOYMENT & SOCIAL SERVICES	SERVICE CONTRACT - ONTARIO WORKS	0	HFS255	BR048	1.00	1 FTE Epidemiologist and related program costs shared 50/50 with Employment Services and Public Health per CK Board of Health meeting May 20, 2015, Gross costs \$106,959
49	A2A	S		HFS	HOUSING SERVICES	AFFORDABLE HOUSING PROGRAMS	0	HFS100	BR049		Provincial announcement to extend Investment in Affordable Housing (IAHE), Ontario Renovates for 6 additional years. Year 3 of 6, gross \$624,639, 100% Ministry funded
51	A2A	B		HFS	HOUSING SERVICES	PUBLIC HOUSING (STAGE 1)	(60,552)	HFS110	BR051		Federal funding adjustment based on mandated indicies for capital, rent geared to income, operations for Private Non-Profit and Co-Op operators
52	A2A	B		HFS	HOUSING SERVICES	PUBLIC HOUSING (STAGE 1)	1,220	HFS105			Base budget adjustment required for phone costs for building attendants and back-up fire alarm phone line
53	A2A	B		HFS	HOUSING SERVICES	PUBLIC HOUSING (STAGE 1)	6,000				On going costs for Property Management software (related one-time costs #139)
54	A2A	B		HFS	HOUSING SERVICES	PUBLIC HOUSING (STAGE 1)	9,442				Annual software maintenance fees for Asset Management software (related one-time costs #140)
61	A2A	B		HFS	SENIORS SERVICES	PROGRAM & SUPPORT	0	HFS030			Mandated per diem funding re exercise program, services purchased (gross \$39,900)

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62	A2A	B		HFS	SENIORS SERVICES	PROGRAM & SUPPORT	0	HFS025			Mandated per diem funding re Physician On-Call, services purchased (gross \$856)
63	A2A	B		HFS	SENIORS SERVICES	RAW FOOD	0	HFS035			Annualization of 2015 Ministry funding increase - mandated to be used for raw food purchase only (gross costs \$18,688)
65	A2A	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	ASSET MANAGEMENT	2,445	IES040			Annual costs of fire alarm and elevator contracts for facility upgrades, Bothwell and Wish Centre
71	A2B	B		NON	FINANCIAL EXPENSES	RESERVES AND CONTINGENCIES	300,000				Base budget requirement , 2015 budget reduction to management and consultant structure (details as per CAO presentation)
72	A2B	B		NON	GRANTS & REQUISITIONS	COUNCIL DIRECTED	3,000				Ongoing grant request for CK Senior Achievement Award (Council approved 2015Oct19)
74	A2B	S		CD	COMMUNITY SERVICES	RECREATION PROGRAMS	0	CD060	BR074	0.31	Special Pops Summer Team Leader, .31 FTE 100% funding donations and grant (gross costs \$9,633)
76	A2B	B		HFS	EMPLOYMENT & SOCIAL SERVICES	SERVICE CONTRACT - ONTARIO WORKS	0	HFS240	BR076	3.00	Reallocation of existing base budget from purchase of service, 50/50 Provincial funding from Community Homelessness Program and Ministry Social Services, 1FTE Social Service Supervisor, 1 FTE Domestic Abuse Caseworker, 1 FTE Local Systems Support, gross costs \$246,359
78	A3	B		NON	FINANCIAL EXPENSES	RESERVES AND CONTINGENCIES	2,550,595				Settled and unsettled 2016 labour contracts - detailed presentation in closed session per the Municipal Act, s.239(2)(d)
79	A3	B/S		NON	FINANCIAL EXPENSES	RESERVES AND CONTINGENCIES	(267,388)				Personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board in regard to a litigation matter. Detailed presentation in closed session per the Municipal Act, s239(2)(b), (e) & (f)
80	A3	B		NON	FINANCIAL EXPENSES	RESERVES AND CONTINGENCIES	111,515				Net job evaluation changes - detailed presentation in closed session per the Municipal Act, s.239(2)(d)
81	A3	B		NON	FINANCIAL EXPENSES	RESERVES AND CONTINGENCIES	140,311				Net progression increases per labour contracts - detailed presentation in closed session per the Municipal Act, s.239(2)(d)
83	A3	B		NON	GRANTS & REQUISITIONS	REQUISITIONING BODIES	30,000				St Clair Region Conservation Authority requisition shortfall

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84	A3	I		NON	INFLATION (FIXED)	VARIOUS	1,635,275				INFLATIONARY INCREASES - SUMMARIZED ON INFLATION TAB - Fixed contracts/userfees
85	A3	I		NON	INFLATION (LIFECYCLE)	VARIOUS	641,500				LIFECYCLE INFLATIONARY INCREASES - SUMMARIZED ON INFLATION TAB based on Consumer Price construction index of 1.5%
86	A3	I		NON	INFLATION (VARIABLE)	VARIOUS	52,975				INFLATIONARY INCREASES - SUMMARIZED ON INFLATION TAB based on current Consumer Price Index rate of 1.0%; user fees 2.0%
88	B1A	S		CAO	CUSTOMER SERVICES	CHATHAM MUNICIPAL CENTRE	36,650		BR088	0.50	One-time costs related to final implementation of Customer Service Review, Virtual Call Centre (related item #120)
89	A3	B		CD	COMMUNITY SERVICES	CULTURE	(748)	CD003			Increased user revenue for chargeback, consignments
90	A3	B		CD	COMMUNITY SERVICES	CULTURE	0	CD005			Net operation of the museum gift shop reinvested in operations
92	A3	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	40,000				Reduced interest from Cemetery Trust investments
93	A3	B		CD	COMMUNITY SERVICES	PARKS , CEMETERIES, HORT	133,312	CD020	BR093		Decline in cemetery revenues -lot sales, open/closing graves due to reduced burials
175	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	30,800	CD053			Declining arena revenues (net of other cost reductions) - Chatham
94	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	29,958	CD054	BR094	(0.17)	Declining arena revenues (net of other cost reductions) - Blenheim
95	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	(2,584)	CD055	BR095	(0.22)	Declining arena revenues (net of other cost reductions) - Bothwell
96	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	(28,658)	CD056	BR096	(0.54)	Declining arena revenues (net of other cost reductions) - Dresden
97	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	(2,256)	CD057	BR097	(0.09)	Declining arena revenues (net of other cost reductions) - Wallaceburg
98	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	22,815	CD058			Declining arena revenues (net of other cost reductions) - Tilbury
99	A3	B		CD	COMMUNITY SERVICES	RECREATION FACILITIES	35,965	CD059	BR099	(0.04)	Declining arena revenues (net of other cost reductions) - Wheatley
100	A3	B		CD	FIRE & EMERGENCY SERVICES	EMERGENCY MANAGEMENT	8,199				On-going operating costs for non-replaceable Support and Command Vehicle (from EMS) re: shuttle for SCBA bottles as per Highway Traffic Act

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101	A3	B		CD	FIRE & EMERGENCY SERVICES	EMERGENCY MANAGEMENT	18,526	CD075			Ongoing costs for EMS Assistant Chief hourly adjustment, support and command vehicle ( gross costs \$31,306, portion Ministry funded; related one-time costs item #29)
102	A3	B		CD	LIBRARY SERVICES	SUPPORT SERVICES	(8,882)	CD135	BR102	(0.12)	Library reorganization regarding courier service
103	A3	B		FBIS	FINANCIAL SERVICES	ACCOUNTING SERVICES	(12,171)	FBIS005	BR103	0.40	Previously approved Finance and ITS reorganizations, funded from within existing base budgets (related one-time costs item #104)
104	A3	S		FBIS	FINANCIAL SERVICES	ACCOUNTING SERVICES	7,782		BR104	0.13	Previously approved Finance reorganization, one-time costs required in 2016
105	A3	B		HFS	SENIORS SERVICES	ACCOMMODATIONS	0	HFS020	BR105	0.20	Base budget required for additional evening shift per week for resident room maintenance, offset by existing contracted facility maintenance budget
106	A3	B		IES	PUBLIC WORKS	PUBLIC WORKS WATER/WASTEWATER	21,500	IES005			New ongoing charge for locate requests
107	A3	B		LEG	BUILDING DEVELOPMENT SERVICES	BLDG DEV SERV - ADMIN & ENFORCEMENT	16,078	LEG065			Internal reorganization of By-Law Assistant to Enforcement Officer to address increased By-Law Enforcement issues.
108	A3	B		LEG	LEGAL SERVICES	INSURANCE	(197,512)	LEG013	BR108		RTC Dec 2015 Insurance Renewal (related one-time item #152)
109	A3	B		LEG	LEGAL SERVICES	PROVINCIAL OFFENCES COURT	28,338	LEG040			Increased Ministry of Attorney General fees effective Jan. 1, 2016 re Provincial Offences Court
110	A3	B		LEG	MUNICIPAL GOVERNANCE	LICENSING	0	LEG033			Declining lottery licences - bingo, nevada, raffle offset by increased slot revenues
111	A3	B		LEG	MUNICIPAL GOVERNANCE	LICENSING	0	LEG025	BR111	0.10	Increased part-time staffing required for municipal records, \$5,154 offset by recoveries from Employment Service usage
112	A3	B		LEG	PLANNING SERVICES	APPLICATIONS	(147,246)	LEG010	BR112		Council approved Service Review, RTC June 22, 2015, service to be provided by municipal department, effective May 1, 2016 (related one-time item #113)
120	B1A	B		CAO	HUMAN RESOURCES & ORGANIZATIONAL DEV.	ORGANIZATIONAL DEVELOPMENT	34,056	CAO025	BR120	(0.50)	On going resources to fund existing contract Manager, Learning & Organizational Development funded from final implementation of Customer Service Review, SSRP RTC Nov 25/13; Virtual Call Centre staff reductions through attrition (one-time related costs item 88)
122	B1A	S		CD	COMMUNITY SERVICES	RECREATION PROGRAMS	0	CD070			One-time Youth recreation programming funded by Mayor's Golf Tournament (gross costs \$35,000)

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124	B1A	S		CD	COMMUNITY SERVICES	RECREATION PROGRAMS	0	CD065			Continuation of Preschool programs - RTC Sept/11; 100% direct cost recovery (gross cost \$6,000)
128	B1A	B		CD	FIRE & EMERGENCY SERVICES	FIRE SERVICES	4,300				Base budget requirement for airtime associated with use of AVL (Automatic Vehicle Locator) for rest of pumpers (9 trucks left; one-time costs item #129)
129	B1A	S		CD	FIRE & EMERGENCY SERVICES	FIRE SERVICES	14,000				One time costs for installation AVL (Automatic Vehicle Locator) in pumpers
130	B1A	B		CD	FIRE & EMERGENCY SERVICES	LAND AMBULANCE	6,334	CD095			Establish lifecycle for 4 power stretchers, net of 50% Ministry funding, (gross costs \$12,667; related one-time costs item #31)
131	B1A	B		CD	FIRE & EMERGENCY SERVICES	LAND AMBULANCE	5,200	CD110			Establish lifecycle for 2 new defib units, net of 50% Ministry funding, (gross costs \$10,400; related one-time costs item #33)
132	B1A	B		CD	FIRE & EMERGENCY SERVICES	LAND AMBULANCE	6,250	CD120			Establish lifecycle for 3 power lifts approved in 2015, net of 50% Ministry funding, (gross costs \$12,500)
133	B1A	B		CD	FIRE & EMERGENCY SERVICES	LAND AMBULANCE	12,666	CD125			Establish lifecycle for 8 power stretchers acquired in 2015, net of 50% Ministry funding, (gross costs \$25,333)
134	B1A	B		CD	FIRE & EMERGENCY SERVICES	LAND AMBULANCE	(10,000)	CD085			Establish lifecycle for paramedic training equipment, net of 50% Ministry funding, (gross costs \$20,000; related one-time costs item #135)
144	B1A	B		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	FLEET MANAGEMENT	0	IES025	BR144		Decrease average fuel cost \$0.05 per litre based on current pricing trends. Projected savings of \$100,000 allocated Fleet Lifecycle budget. (if the average fuel cost exceeds \$0.98 per litre, a RTC will recommend these funds be transferred back to the fuel account)
145	B1A	S		IES	DRAINAGE, ASSET & WASTE MANAGEMENT	WASTE MANAGEMENT	0	IES015	BR145		One time increase in host fees from Ridge Landfill, \$600,000. Recommend one time usage for municipal roadside drainage assessment \$500,000 and \$100,000 to winter control
148	B1A	B		LEG	BUILDING DEVELOPMENT SERVICES	BLDG DEV SERV - BILL 124	0	LEG060			Ongoing costs for AVL (Automatic Vehicle Locator) units for building inspectors, Gross costs \$2,880 funded from existing base budget (related one-time item #149)

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150	B1A	B		LEG	BUILDING DEVELOPMENT SERVICES	By-Law Enforcement	820	LEG050			Increased lifecycle costs to move to in field tablets vs workstations for building inspectors, Gross costs \$3,280 partially funded from existing base budget; related one-time item #151
							<b>2,890,665</b>			<b>12.81</b>	